



# Authorization for Automatic Bill Payment

**AUTOMATIC  
BILL PAYMENT**

Please complete this form and return

## CUSTOMER INFORMATION

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

NWOP Account Number \_\_\_\_\_

## BANK ACCOUNT INFORMATION

Credit Card:  DISCOVER  MASTERCARD  VISA  AMERICAN EXPRESS

Account # \_\_\_\_\_ EXP \_\_\_\_\_

I authorize NW Ohio Propane, LLC. to instruct my financial institution/credit card company to make my payment from the account listed. I understand that this will occur on a monthly basis on or about the 20th of every month for customers enrolled in the Budget Plan or as a single full payment per fill on the date of delivery for all other customers. I recognize that this Automatic Bill Payment program does not include typical credit card chargeback rights and procedures and that I will contact NW Ohio Propane directly concerning billing disputes. This authorization will remain in effect until I notify NW Ohio Propane in writing, to cancel the Automatic Bill Payment.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**SAVE TIME  
AND  
MONEY**

**You can pay your propane bill on time without writing a check.**



04201 State Route 576

Bryan, Ohio 43506

(419) 636-NWOP (6967)

(844) 636-NWOP (6967)

# **PAY YOUR BILL AUTOMATICALLY - WITHOUT WRITING A CHECK**

It's a convenient, easy way to pay your propane bill – without writing a check. You save the cost of a check, postage, inconvenience, and the possibility of forgetting to pay. Join today!

## **How do I sign up for Automatic Bill Payment?**

Simply complete the request form with this brochure, sign it and mail to: NW Ohio Propane, P.O. Box 547, Bryan, OH 43506.

## **How will I know the amount of my bill?**

NW Ohio Propane “Budget Customers” will receive a monthly billing statement at the beginning of each month. The amount due will be charged to your card on the 20th of that month. If the 20th falls on a non-working day, the amount will be charged on the first working day after the 20th.

NW Ohio Propane “Will Call Customers” will have a bill left at the house by the driver upon delivery. The full amount due will be charged to your card on the date of delivery, or the following business day.

## **What if I have questions about my bill?**

You should call NW Ohio Propane with any concerns about your bill upon receipt. Do not call your financial institution or credit card company.

## **What if there isn't enough money in my account?**

If there are not sufficient funds, the transaction will be treated like a “bounced” check or an over-limit charge, and there may be additional charges from your bank or credit card company and NW Ohio Propane.

## **How will I know the bill has been paid?**

The fund transfer will be itemized on the monthly account statement you receive from your bank or credit card company.

## **Is there a charge for this service?**

NW Ohio Propane does not charge its customers for automatic bill payment. It is best to ask your financial institution or credit card company if they have a charge. If they do, it is usually less than a paper check charge. There is no charge to cancel this the Automatic Bill Payment at any time.